



A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 17 JULY 2024** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. PRAYER

Reverend James Bamber, Minister for Huntingdon, Over and Sawtry Methodist Churches to open the meeting with a prayer.

2. MINUTES (Pages 7 - 16)

To approve as a correct record the Minutes of the meeting of the Council held on 22nd May 2024.

Time Allocation: 2 Minutes.

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Time Allocation: 2 Minutes.

4. CHAIR'S ENGAGEMENTS AND ANNOUNCEMENTS (Pages 17 - 18)

To note the Chair's engagements since the last Council meeting.

Time Allocation: 5 Minutes.

5. QUESTIONS BY MEMBERS OF THE PUBLIC

To answer any questions submitted by the public in accordance with the Constitution.

The deadline for the receipt of public questions is five days prior to the meeting and must be submitted to the Monitoring Officer.

6. STATE OF THE DISTRICT

The Executive Leader Councillor S J Conboy to address the Council on behalf of the Joint Administration on the State of the District.

The Chair will invite the Leader of the Opposition to respond to the address.

[In the ensuing debate a Member may speak once and no speech may exceed 5 minutes in length without the consent of the Chair].

Time Allocation: 40 Minutes.

7. QUESTIONS TO MEMBERS OF THE CABINET

In accordance with the Council Procedure Rules, all questions –

- ❖ Must be relevant to an item which the Council has powers or duties;
- ❖ Must not relate to an item which is included elsewhere on the Agenda
- ❖ Should be limited to obtaining information or pressing for action; and
- ❖ Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

Time Allocation: 15 Minutes.

8. HUNTINGDONSHIRE DISTRICT COUNCIL WORKFORCE STRATEGY AND ACTION PLAN (Pages 19 - 48)

Councillor L Davenport-Ray, Executive Councillor for Climate, Transformation and Workforce to present the Workforce Strategy for approval by the Council.

(The Strategy was considered by the Employment Committee at their meeting on 26th June 2024).

Time Allocation: 20 Minutes.

9. LOCAL GOVERNMENT ASSOCIATION - CORPORATE PEER CHALLENGE

The Chief Executive to present the Local Government Association Corporate Peer Challenge report. **(TO FOLLOW)**

Time Allocation: 20 Minutes.

10. ANNUAL REPORT OF THE CORPORATE GOVERNANCE COMMITTEE 2023/24 (Pages 49 - 60)

Councillor M J Burke, Chair of the Corporate Governance Committee to present the Annual Report of the Corporate Governance Committee for 2023/24.

(The report was considered by the Corporate Governance Committee at their meeting on 9th July 2024).

Time Allocation: 5 Minutes.

11. TREASURY MANAGEMENT OUTTURN REPORT 2023/24 (Pages 61 - 92)

Councillor B A Mickelburgh, Executive Councillor for Finance and Resources to present the treasury performance for the period between 1 April 2023 to 31 March 2024.

(The report was considered by the Overview and Scrutiny Panel (Performance and Growth and the Cabinet at their meetings in June 2024).

Time Allocation: 10 Minutes.

12. USE OF SPECIAL URGENCY PROVISIONS 2023/24

Section 18.3 of the Council's Access to Information Procedure Rules require the Executive Leader to report on executive decisions taken under Special Urgency provisions within the Council's Constitution.

There have been no Executive Decisions taken under the Special Urgency Provisions in 2023/24.

Time Allocation: 2 Minutes.

13. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - QUESTIONS (Pages 93 - 110)

This item provides an opportunity for District Council Members to ask questions on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

Time Allocation: 10 Minutes.

14. OUTCOMES FROM COMMITTEES AND PANELS (Pages 111 - 114)

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairs.

Time Allocation: 5 Minutes.

15. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Time Allocation: 5 Minutes.

9 day of July 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council

Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004 / e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.